

Workforce Education and Training (WET) Advisory Committee

Meeting Minutes: May 24, 2021 (Approved 6/28/2021)

Attendees:	Sue Compton (MHSA-HHS), Holiday Johnston (ASOC) Gina Geisler (CSOC), Terri Gosney (CSOC), Andrea Nordness (CSOC), Michele Irwin (PIRS), Christina Nicholson (WPL), Claire Buckley, Indira Infante (Cal Voices), Vivian Aizpuru (Uplift), Jilianne Baxter (WPC), Antoinette Manuel (Kids First), Kristina Darte (Kids First), Leslie Brewer (AMIH), Shawna Durigan (WPC), Annie Hoover (Turning Point)	Start at 1:00 End at 2:30	Attendees 16
Agenda Item: Welcome & Introductions	Committee welcomes Leslie Brewer, as well as Shawna Durigan who will be attending for Jilianne Baxter while she is on leave.	Action Item(s)	Person(s) Responsible
Agenda & Minutes Review and Approval	Agenda/Meeting Minutes April Minutes- <ul style="list-style-type: none"> • Change spelling of Clare to Claire. • Fix spelling of Jiiiane to Jilianne. • Under new training idea’s change “Sue will be meeting with Nancy from Placer READI” to” Natalie from Placer READI” • Clarify registration numbers for the Suicide Prevention to read “total of all registrations is 81” 	Motion to approve with corrections 1st Andrea 2nd Janelle	Terri
Review Training Evaluation form Budget review	<ul style="list-style-type: none"> • Two new questions were added to the existing Survey Monkey/WET Training Evaluation form for the Online/Remote Trainings Only section of the survey for a total of five questions about online and remote trainings. • Training survey is currently available in BOX for review and Holiday will put a form for suggestions or changes to the survey in the BOX account for discussion at month’s meeting <p>Total Budget for FY 20-21 is \$214,500; to date, \$136,564 (64%) has been spent. Balance to date is \$77,936. Sue is estimating that with changing Admin costs, budget should end up at \$140K spent for current FY.</p> <ul style="list-style-type: none"> • WET budget for FY 20-21 and next year 21-22 are available for review in BOX account. • Totals for the seven areas of funding (buckets) for current FY are as follows: 	Suggestion form for changes to the Training Survey in BOX	Holiday

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<https://placer-ca-gov.zoom.us/j/93538899381?pwd=cnB4VE9KLOdSUjNjN1|3K1JRcHhYQT09>

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<p>Budget review continued</p>	<ol style="list-style-type: none"> 1. Coordination & Implementation-budgeted \$90K for current FY, to date \$55,013 (61%) has been spent. Admin costs came in low because there was no coding for WET expenditures set up for CSOC this year. This will change next FY once WET coding is set up. 2. Consumer/ Staff development- 90K budgeted this FY, \$52,993 (96%) spent to date. 3. Leadership Development- \$7500 budgeted, \$1620 (22%) spent to date. 4. e-Learning contract- (Placer Learns) \$6000 budgeted this FY was reserved for the build out and licensing so external users would have the ability to create their own accounts in Placer Learns, project with provider is still pending so \$0 have been spent to date but will move over to next FY after discussion with committee. 5. Outreach/Career Tracts- \$1,000 budgeted, \$0 spent to date; Funds were allocated for job fairs and can be spent on flyers, etc. 6. Recruitment/Retention- \$10,000 budgeted, \$7751 (78%) spent to date 7. Internships-45K budgeted (\$10K for PCOE Clinical Supervision, 10K for Intern Supervision Hours and 25K for clinical group supervision offered to ASOC) and 19,186 (43%) spent to date. <ul style="list-style-type: none"> • Next FY 21-22 budget is estimated at 260K, but Sue is still working through fiscal accounting to shore up anything unspent from previous years and our 36K OSHPD match. • Holiday noted that the \$7751 spent on Recruitment and Retention was not just spent on WET scholarships but \$3000.00 was spent for Law and Ethics study prep class as approved by the committee. • OSHPD- Statewide Grant Funds <ul style="list-style-type: none"> ○ We expected to provide a match toward this, but it has been slow moving getting launched, we're signing contracts w/CAL MHSAs to administer that grant and all regional groups throughout the state are still processing; we have not provided our match for this year so we will be carrying that over into next year's budget and we are expecting 36K for our match per year that can be spread over 3 years. 		
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<p>Budget review continued</p>	<ul style="list-style-type: none"> • Janelle Brancato proposed using some of the funds allocated for Outreach/Career tracts for JAWS keyboard training for the blind and visually impaired so they may have access to use our wellness centers and computer labs; Holiday added to the ongoing list and will add to next meeting agenda. • Vivian and Andrea proposed adding another Nurtured Heart Notching Up to the proposed budget for FY 21-22 	<p>Add to the ongoing list for our next meeting agenda</p>	<p>Holiday</p>
<p>Funding Requests</p>	<p>Rationale for Comprehensive MI Proposal FY 21-22 (Remote vs In-Person) Information/Analysis:</p> <ul style="list-style-type: none"> • Approved MI in 2019 was \$29,500 year <ul style="list-style-type: none"> ○ 5 MI trainings @\$5900 (4 basic and 1 advanced) ○ Capacity 300 (60 per training) ○ Cost \$98.33/pp (before we offered refreshers) • Approved MI in 2020 was \$27,500/year <ul style="list-style-type: none"> ○ 4MI trainings @ \$5900; 2 MI Refreshers @ \$1950 ○ Capacity 240 (60 per training, does not include refreshers) ○ Cost \$98.33/pp (not including refreshers) • MI capacity was reduced by 35.5% in 2020 when trainings moved to Zoom <ul style="list-style-type: none"> ○ 4 MI trainings @\$3900; 2 refreshers@ \$1950 ○ Cost 97.50 per person (does not include refreshers) ○ Cost savings for remote vs in-person trainings-\$8,000 per year • Alternatives: <ul style="list-style-type: none"> ○ Offer 4 in person and 2 refreshers for \$27,500/year (status quo) ○ Offer 4 remote trainings and 2 refreshers for \$19,500/year ○ Offer 2 in-person trainings, 3 remote trainings, and 2 refreshers for \$27,400/year ○ Offer 3 in-person@\$5900/ea; 2 remote @ \$3900/ea; and 2 refreshers @\$1950/ea. • Proposal: <ul style="list-style-type: none"> ○ We propose to offer 2 in-person trainings, 3 remote trainings, and 2 MI refresher's for \$27,400/year. This will allow us to recover our annual training capacity, address instruction methods, and does not impact annual cost for this training. ○ With this third option, the idea would be to offer an in-person and remote training the first half of the year, and then in-person and remote second half and two refreshers somewhere in middle of year. 		

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<p>Funding requests continued</p>	<ul style="list-style-type: none"> • Committee would like to see a funding proposal on the third alternative (2 in-person, 3 remote, 2 refreshers) to vote on next meeting. • Trainer is almost booked for 2022, Steve's availability for an additional Remote training date 6/22-23 or 8/10-11 	<p>Write MI funding proposal for next meeting</p>	<p>Holiday</p>
<p>New Training Ideas</p>	<p>Law and Ethics-</p> <ul style="list-style-type: none"> • Requesting \$1800 for annual Update for Licensed Clinicians • This will be a live, remote training with Ben Caldwell held over two half-days on November 3-4, 8:00am-11:15am for up to 100 participants. • Fulfill bi-annual licensing requirement offer 2x a year for 21-22 (see proposal on Box) <p>Priority Populations (CCW) (Native American; Latino; LGBTQI; Older Adults; Transition Age Youth (TAY))</p> <p>LGBTQI / SOGIE: Tabled until next meeting due to time</p> <p>CCW Website Resource Library- Tabled until next meeting due to time</p> <p>Placer READI Recommendations: Tabled until next meeting due to time</p> <p>Christina Nicholson- proposed bringing back the Strength Based Institute training to the agenda; it was originally brought to the group and described as a comprehensive experience in individual and teams strengths development. Could possibly partner with Yolo or Nevada Counties as they are looking into this training as well.</p>	<p>Motion to approve funding request: Christina 1st Gina 2nd</p>	

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<p>Training Calendar Discussion/Updates</p>	<p>Tabled until next meeting.</p>		
<p>Consumer Council/ Speakers Bureau</p>	<ul style="list-style-type: none"> • Speaker's Bureau is a flat \$100 stipend per engagement. Consumer Council Committee meets 6x/year and offers consumers \$20 incentive gift cards to Target for the first 3 meetings they attend; and \$40 gift cards for each meeting after that. If members attend a CCW or Mental Health Drug and Alcohol board meeting they will get a \$25 gift card. There has been some inquiry about gas cards for people to get to and from meetings and after discussion with Leslie what if we had some combination of both Target and gas cards and offer both and let them choose. Would like the group's feedback as what to offer. 		
<p>Consumer and Peer Leadership Updates</p>	<p>Tabled until next meeting</p>		
<p>Other Updates:</p>	<p>Tabled until next meeting</p>		

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