

## Workforce Education and Training (WET) Advisory Committee

### Meeting Minutes June 24, 2019

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| Attendees:   | Jamie Gallagher (ASOC), Holiday Johnston (ASOC), Shawn Polivoi (WPC), Vivian Aizpuru (UPLIFT), Michele Irwin (PIRS), Farrah Beaver (CSOC), Gina Geisler (CSOC), Stacy Evans (SNA)   | <b>Start at 1:10 pm</b><br><b>End at 2:40 pm</b>  |   |
| Agenda Item:<br>Welcome & Introductions<br>Agenda & Minute Review and Approval | <ul style="list-style-type: none"> <li>- <b>No Meeting held 5/24</b></li> <li>- <b>Minute Corrections:</b></li> <li>- Training Calendar – Beverly Kyer is tentative for Sept. 5 (not August) and will train up to 40 people per session (not 200).</li> <li>- <b>Note:</b> Stacy’s email is not reliable – Phone her.</li> </ul>  | <b>Action Item(s):</b><br>Motion to approve – Michele Irwin;<br>2 <sup>nd</sup> – Gina Geisler;<br><b>Approved</b>                | <b>Person(s) Responsible:</b>   |
| Training Calendar Update   | <ul style="list-style-type: none"> <li>• <b>Implicit Bias Training</b> – Jamie emailed Dr Marks and has not heard back (see cultural humility below)</li> <li>• <b>Trauma Informed Care</b> – Jules Alvarado (Alvarado Consulting). Gavin would like to have this trainer brought in for our training.               <ul style="list-style-type: none"> <li>- Amy would like our Trauma Informed care trainings to provide <b>applicable skills to apply tools.</b></li> </ul> </li> <li>• <b>Poverty Simulation</b> – Held June 6th. Good review/Good Feedback.               <ul style="list-style-type: none"> <li>- Would like to hold this training once a year.</li> <li>- We would like to have executive leaders participate (advanced scheduling needed for managers)</li> <li>- Set dates at Seavey for next year (70 participants a good number; 3 hours good duration)</li> <li>- 2 ½ day sessions?</li> <li>- Extended Process offered?</li> </ul> </li> </ul> | <p>f/u with Dr. Marks<br/>Try to contact via Twitter?</p> <p>Share link with the group</p> <p>Set Seavey dates for next year.</p> | <p><b>Jamie</b><br/><b>Gina</b></p> <p><b>Gina</b></p> <p><b>Gina</b></p> |



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| <p>Training Calendar Update (continued)</p> | <ul style="list-style-type: none"> <li>• <b>Law &amp; Ethics</b> – Discussing want/need for L&amp;E Study Prep at SOC Staff Development. Management conflicted about offering Study Prep. Consider omitting Reimbursement for Study Materials if Study Prep is offered through W.E.T.             <ul style="list-style-type: none"> <li>- The Ridge reserved for November 18<sup>th</sup> and November 19<sup>th</sup></li> <li>- Consider exception to WET Policy that no reimbursement for Study Materials be granted if Study Prep is offered (is statement needed, or can we determine on case by case basis?);</li> <li>- Reimbursement for study materials is <b>NOT cost effective</b> for the participant (one-time reimbursement, and clinical materials are more expensive), and a Study Prep course is <b>more cost efficient</b> for County – even if some reimbursements are granted;</li> <li>- Consider the time frame of requested reimbursement for study materials in relation to a Study Prep training that is only offered 1x/year;</li> <li>- Would WET pay for material if Prep not offered in reasonable time frame (what is that?);</li> <li>- Consider offering Study Prep 2x/year (once with L&amp;E and again when Clinical Supervision is offered);</li> <li>- WET Committee supports Study Prep Training with Law and Ethics and are open to leaving reimbursement as an available option (still cost effective). Open to doing it once to determine the need/demand; and support 2<sup>nd</sup> training if warranted.</li> <li>- <b>Committee votes to approve annual Law and Ethics Training to be held in the fall; and supports Study Prep Training offered in conjunction with L&amp;E (separate training) on a trial basis – approve this one time and reserve a second training option. 1<sup>st</sup> – Shawn Polivoi; 2<sup>nd</sup> – Vivian Aizpuru; vote unanimous to approve</b></li> </ul> </li> </ul> | <p>Prepare Funding Request and take to Leadership for approval;<br/>Present our position on Study Prep to Staff Development</p> | <p><b>Holiday Stacy</b></p> <p><b>Jamie</b></p> |
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| <p>Training Calendar Update (continued)</p> | <ul style="list-style-type: none"> <li>• <b>Clinical Supervision</b> – Schedule 2020 Dates with Ben and get Cost Options to hold Study Prep Training, as well</li> <li>• <b>Indigenous Psychology</b> – Very good training. Two (2) half-days were full. Carlos is amazing!             <ul style="list-style-type: none"> <li>- We would like to offer this annually as a standing training – One (1) day a year – Two (2) half-day trainings.</li> </ul> </li> <li>• <b>Nurtured Heart</b> – Held with Becky on June 3<sup>rd</sup>. We didn't anticipate the turn out and had to turn people away! (people on waitlist showing up)             <ul style="list-style-type: none"> <li>- Didn't realize the demand when training was offered to the public (due to being a WET training)</li> <li>- Request for more Nurtured Heart Trainings. Needs to be open to the public with WET funds; Need to <b>specify training class size</b>; Trainer only available on Mondays and Saturdays. Another trainer – Celeste/Elsie?</li> <li>- Caregiver and Provider trainings offered in three (3), three (3) hour blocks – One (1) full day and one (1) three (3) hour follow-up.</li> </ul> </li> <li>• <b>Other Trainings:</b> <ul style="list-style-type: none"> <li>- <b>Assessment and Treatment of Problem Behavior in Youth</b> - Scott Modell. Popular training with staff, would like to bring this back</li> <li>- <b>Mindfulness</b> – Beth Cohen</li> <li>- <b>What do we want to do annually?</b> Identify what we would like to do annually for future planning.</li> </ul> </li> </ul> | <p>2020 dates</p> <p>Talk to Ano about annual trainings</p> | <p><b>Holiday</b></p> <p><b>Stacy</b></p> |
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| Placer Learns / eLearning  | <p>Placer Learns is the new Learning Management System that is set to replace eLearning. We anticipate Placer Learns to go-live in August 2019, and our contract with eLearning will expire in September 2019.</p> <ul style="list-style-type: none"> <li>- We want/need to include 1-3 outside users in our end-user testing that is scheduled toward the end of July (Stacy, Michele, Vivian).</li> <li>- We will want to send a reminder to our <b>outside users to print their transcripts/training certificates from eLearning so they can maintain responsibility of their own records.</b></li> <li>- We should write out process (create job aids) and send e-blast to CCW and Judy Tichy to notify network and outside providers</li> </ul> | Create notice to notify outside users that we are changing our LMS from eLearning to Placer Learns (one notice now and one again when we go live). | <b>Holiday</b> |
| Speakers<br>Bureau Update  |  |  |                |
| Budget Update  |  |  |                |
| <p>Next Meeting: August 26th<br/>ASOC Building, 11533 C Avenue, Auburn</p> |  |  |                |