

Workforce Education and Training (WET) Advisory Committee

Meeting Minutes June 25, 2018

Attendees:	Jamie Gallagher & Holiday Johnston, ASOC; Jennifer Hagar, AMIH; Michelle Irwin – PIRS; Gina Geisle, CSOC; Carolyn Baoh, Uplift, Katherine Ferry, NorCal MHA, Shawn Polivoi, WPC	1:09p.m.	
Agenda Item: Welcome & Introductions Agenda & Minute Review and Approval	<p>Corrections to Minutes:</p> <ol style="list-style-type: none"> 1. Statewide Highlights: correct name to: Cultural Linguistics Competency Training 2. Upcoming Trainings: include the name of all 3 trainings: <i>Trauma-Informed Practices: Understanding Trauma & Optimizing Interventions, Power of Mindfulness in Human Services and Our Brains in the WorkPlace: Building Optimal Workforce Mental Health and Well-Being</i> <p>Motion to Approve Minutes with edits stated above – Michelle Irwin, 2nd – Katherine Ferry. Approved unanimously.</p>	Action Item	Person(s) Responsible
State-wide Highlights	<p>Statewide Highlights:</p> <p>MHLAP Update: Final WET meeting was held. Group email list was assembled at this meeting as a network to encourage collaboration. Gina to send out group email list. Will no longer have Statewide Highlights Section as Central Region no longer available. Michelle to research alternative to Bridges Out of Poverty training</p>	Michelle –research alternatives to Bridges Out of Poverty	

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Meeting Minutes June 25, 2018

<p>Training Calendar Update</p>	<p>Training Calendar:</p> <p>Upcoming Trainings:</p> <ul style="list-style-type: none"> • Jamie – looking for Cultural Equity Trainer for multiple day Cultural Competency Training – Katherine to provide name of her contact • <i>Strength Finders</i> – June 27th – fully booked. Impt that all registered have an ELearning account – Holiday to send out reminder. Had some difficulties obtaining correct book. Previously purchased 43 books and need 3 more. Request authorization to purchase 3 additional books: Motion to approve the purchase of 3 additional books – Katherine Ferry, 2nd - Shawn Polivio. Approved unanimously. Considering for annual training. Will request trainer referral from Antoinette. • Psychological Safety – Follow up items: Hearing Voices – no current training listed. Some concerns have been expressed re: training as evidence-based (see email from Katherine Ferry and info from Hearing Voices website). Katherine requested WET Committee look at resources listed on bottom of her email prior to next WET meeting. Holiday to draft and send sample interest/attendance request document to 	<p>Katherine – provide name of possible Cultural Competency trainer</p> <p>Antoinette – provide name of Strength Finder trainer</p> <p>WET Committee Members: Please review Hearing Voices resources prior to next meeting</p>	
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Meeting Minutes June 25, 2018

<p>Training Calendar Update (continued)</p>	<p>WET Committee for evaluation and feedback prior to sending to supervisors.</p> <ul style="list-style-type: none">• Law & Ethics – Jamie: Continuing to seek appropriate trainer able to offer training for public agency with similar policies. Will reach out to other counties to ask for referrals.• Trauma Informed CBT – training this week on Substance Use (Relapse Prevention). Training is not full – feedback has been that some felt it was just for clinicians. If attended by support staff for purposes of better understanding, may need to be followed by debriefing (Jamie). In future, marketing should include who should attend. Registration may also be low as neighboring county holding similar training.• Beverly Kyer – Gina will do more research in next month.	<p>Holiday – draft and send sample HV training interest/attendance request</p> <p>Jamie – reach out to county offices for Law & Ethics trainer referrals</p> <p>Gina – continue research re: Beverly Kyer</p>	
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Meeting Minutes June 25, 2018

Training Calendar Update (continued)	<p>New Training Ideas:</p> <ul style="list-style-type: none">• Cultural Equity – WET may host? Jeff asked Amy to look into. Would like this to be held over several days to allow many to attend. Possibly plan a series of different themes? Katherine: May have more trainers to select from if focus is more general and not specific to mental health professionals.		
Funding Requests	<p>Katherine Ferry asking for funding for gift card incentives for consumers attending meetings (Consumer Council, Mental Health, Alcohol and Drug Board, and Campaign for Community Wellness). \$25 gift card for attending meetings. Note: some AMNI staff attending can put meeting on their time card but majority will be incentivized. Katherine to have section on sign in sheet at meetings specifying if individual is being compensated by employer for attending meeting. Seeking approval for \$1,800 to purchase gift cards incentives for consumers attending Consumer Council meetings in FY 2018-2019. Motion to approve \$1,800 to purchase gift card incentives for consumers attending Consumer Council meetings during FY 2018-2019 – Michelle Irwin, 2nd – Shawn Polivio. Approved unanimously.</p>		

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Meeting Minutes June 25, 2018

<p>Funding Requests (continued)</p>	<p>Katherine Ferry – seeking funding for gift card incentives for consumers attending Mental Health, Alcohol and Drug Board meetings in FY 2018-2019. Motion to approve \$3,000 to purchase gift card incentives for consumers attending Mental Health, Alcohol and Drug Board meetings in FY 2018-2019 – Michelle Irwing, 2nd - Shawn Polivio. Approved unanimously.</p> <p>Katherine Ferry – seeking funding for gift card Incentives for consumers attending Campaign for Community Wellness meetings in FY 2018-2019. Motion to approve \$1,500 to purchase gift card incentives for consumers attending Campaign for Community Wellness meetings in FY 2018-2019 – Michelle Irwin, 2nd – Shawn Polivio. Approved unanimously.</p> <p>Consumer and Peer Leadership Updates – Katherine Ferry: Motivational interviewing trainer provided 5 training dates instead of 4 for 2019. Would like to use all 5 dates if possible to craft trainings specifically (peers, clinicians, etc.). We have 3 training dates with training rooms confirmed to date. Holiday Inn waiting for confirmation for Feb and/or possible 5th training date in March. Gina will check with PCOE for room availability.</p>	<p>Gina – check with PCOE for room availability for MI trainings</p>	
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Meeting Minutes June 25, 2018

Funding Requests (continued)	<p>If no availability, will seek funding approval from CCW for additional expense of holding trainings at Holiday Inn. Will review at WET Committee meeting next month.</p> <p>Motion for approval of 5 Motivational Interviewing Trainings in 2019 calendar year at \$4,700 per 2 day training pending training at free Venues –Sean Polivio, 2nd – Gina Geisle. Approved unanimously.</p>		
Policy and Procedures Discussions (Subcommittee):	<ul style="list-style-type: none">• No updates		
Other Updates	<ul style="list-style-type: none">• Review action items from previous minutes.• Budget Review (Quarterly) – Jamie will have budget available in next few months after fiscal year wraps up.		

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Meeting Minutes June 25, 2018

<p>Next Meeting: July 25, 2018 ASOC Building 11533 C Avenue Auburn</p>	<p>Adjourn 3:08 p.m.</p>		
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