

## Workforce Education and Training (WET) Advisory Committee

### Meeting Minutes January 28, 2019

Attendees:	Holiday Johnston, ASCO; Jamie Gallagher, ASOC; Beth Goncalves and Annie Hoover, Turning Point; Cindy Claflin, NorCal MHA; Katherine Ferry, NorCal MHA; Michele Irwin, PIRS; Christina Nicholson, Whole Person Learning; Gina Geisler, CSOC; Chantelle Comeau, KidsFirst; Vivian Aizpuru, Uplift; Shawn Polivoi, WPC.	<b>1:09p.m.</b>	
Agenda Item: Welcome & Introductions Agenda & Minute Review and Approval	<ul style="list-style-type: none"> <li>• <b>Notes were not accurate in Nov; October notes were incorrect and not approved</b></li> <li>• <b>Committee still requesting correcting meetings from 10/22/19</b></li> <li>• <b>General stance is that notes presented during this meeting had inaccuracies. Corrections on current notes include:</b> <ul style="list-style-type: none"> <li>- Ca/Health and wellness were under broader subject on cultural competency training</li> <li>-Different groups will start asking for funding and we do not want to duplicate efforts</li> <li>-Funding requests for EMDR services, clarification by Jamie: there are at least two clinicians that do EMDR therapy, County’s stance on providing EMDR is not finalized and the request is on hold.</li> <li>-Consumer Council Tahoe Event, not “table event”</li> <li>- Council is requesting clarification for when request for Implicit Bias training was approved</li> </ul> </li> </ul>	<b>Action Item</b>	<b>Person(s) Responsible</b>

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	<ul style="list-style-type: none"><li>• <b>Campaign for Community Wellness and WET Approval Process</b><ul style="list-style-type: none"><li>-Policy and Procedures in progress for how formal requests are to be submitted for people seeking funds:</li><li>-Jamie needs to have proper documents that meets MSHA criteria</li><li>-If funds requested are over \$5,000 committee needs to vote in order for the request to go to the next level</li><li>-There needs to be a proper steps/procedures for documentation on how and when things are approved, and outlining why request was denied or approved with specific guidelines. With proper paperwork in place, committee can properly approve requests.</li></ul></li><li>• <b>Committee suggests that the notes taken in Oct/ Nov be reviewed and have actual minutes put together by Antoinette, notes need to be put in minutes' format and also have notes reflect who was in attendance in Nov for committee to be able to approve</b></li><li>• <b>Please put the attendees from Nov. separate from Oct. attendees</b></li></ul>		
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	<ul style="list-style-type: none"><li>• <b>Motion to table notes- by Michelle, Seconded by Katherine</b></li></ul> <p><b>**Introductions done at 1:40pm**</b></p>		
Training Calendar Update	<p>Training Calendar:</p> <p><b>Upcoming Trainings:</b></p> <ul style="list-style-type: none"><li>• Per Holiday: Motivational Interviewing dated for Dec 19, 2018- there were 60+ people registered, 41 in attendance 19 no shows, this does not include incompletes.</li></ul> <p>Another training coming up in Feb will held at Holiday inn, registration is full. If individuals are not able to attend please remind them to unregister (on e-learning) to free up spaces for individuals on waiting list</p> <p>There will be regular session in Feb, advanced session to be held in May</p> <p>-Per Jamie: Jamie will check who are no shows and follow up with Program Managers</p> <p>-Can also track who is registering multiple times for these trainings</p>		

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<p>Training Calendar Update (continued)</p>	<ul style="list-style-type: none"><li>• <b>Law and Ethics- Old Business</b></li> <li>• <b>Clinical Supervision Training:</b><ul style="list-style-type: none"><li>-Gary Henderson for Clinical Supervision Training, originally agreed to administer but backed out of training</li> <li>-Jamie is looking into other trainers that can facilitate, training would be closer to a 2-day training session</li> <li>-Out of state cost for trainer would be \$1800, not including travel costs</li> <li>-Annie suggested Ben Caldwell who has also done Law and Ethics training, question is would it be beneficial to have Ben administer both Clinical Supervision and Law and Ethics training as Law and Ethics training was well attended</li> <li>-As a group need to decide if more funds should be allocated for this training</li></ul></li></ul>		
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	<ul style="list-style-type: none"><li>-Looking at timeline of 2-3 days for Clinical Supervision training- 15 hours initial training for new licenses 6 for recertification</li> <li>-Clinical Supervision training is usually conducted yearly</li> <li>-Group consensus is that training would be worth it</li> <li>-Group would like to explore what deal they could get and have \$5,000 as the marker</li> <li>-Vivian: Would it be worth it to see who is licensed vs who is renewing?</li> <li>-Gina: looking up clinical supervision for 2017<ul style="list-style-type: none"><li>- 23 individuals did initial training</li><li>-10-15 who did recertification</li></ul></li> <li>-Michelle: suggests it would be worth doing a budget review for next meeting</li> <li>-Beth requesting Written policies and procedures</li></ul>		
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	<p>-Holiday: "Policies/Procedures" under reviewed/ being revised</p> <p>-Adding Beth to CCW see sign in sheet for additional add members to email list</p> <p>-Have Antoinette clarify address for WET meetings / invite</p> <p>-Michelle: Group is in motion to review Ben's pricing / training components</p> <p>-Michelle/Jamie- not ready to vote yet, would like a written request/ proposal for training</p> <p>-Jamie will explore ben as an option, info will be sent out to committee for review/approval Jamie would then do the written request</p> <ul style="list-style-type: none"><li>• <b>Cultural Competency</b><ul style="list-style-type: none"><li>-Jamie has been trying to arrange with CA health and wellness if they will do web base basic training, trainer has not gotten back to Jamie yet, she will follow up</li><li>-Leadership is interested in booking Beverly Kyer</li><li>-Online training to system of care staff, -this would be a free webinar</li></ul></li></ul>		
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	<p>-Cultural Humility specifically with Beverly</p> <ul style="list-style-type: none"><li>• Still working to schedule Indigenous Psychology Training<ul style="list-style-type: none"><li>-Gina- June 17/19th not going to work, looking at April and may both look relatively good. Trying to schedule for something in April.</li></ul></li></ul> <p>-Gina will follow up – for dates so that committee can proceed in researching a venue</p> <ul style="list-style-type: none"><li>• <b>Poverty 101</b><ul style="list-style-type: none"><li>-Jamie would like to know if there is a trainer identified for this</li></ul></li></ul> <p>-Consensus- not a desire for bridges out of poverty</p> <ul style="list-style-type: none"><li>• Feedback from Cultural Linguistics group, that poverty simulator like training would be more desire for a training</li><li>• Research was then done there for Poverty Simulation, Poverty 101 is a diff. program</li><li>• There is training (Poverty Simulation) through</li></ul>		
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	<p>Innovation Labs</p> <ul style="list-style-type: none"><li>- There is a trainer out of Oakland \$1400 for training \$200 for travel; Oakland trainer is available whenever</li><li>-Training is not specific to placer county, about 3hr in length</li><li>- Trainees will participate in simulation in a day in the life, volunteers will be folks in community who are experiencing some troubles</li><li>-Oakland training has a max of 124, plus 28 vols</li><li>-Volunteers do go through a training- min. of 54 participants. CSOC sent out flyer to Jamie, flyer will be sent to group</li><li>-Resilience Placer-planning resiliency summit at PCOE- ran by PCOE employees</li><li>• <b>Implicit Bias Trainings</b><ul style="list-style-type: none"><li>-Feedback on recent training: Some individuals left angry, some were moved and thankful for training</li></ul></li></ul>		
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	<p>-Upcoming training this Thursday, there will be 2 facilitators and they had the opportunity to read the reviews/ feedback of prior training</p> <p>-Feedback also included that participants wanted more tools when dealing with implicit bias</p> <ul style="list-style-type: none"><li>• Christina: Youth development institute June 17th, 20th, 24th and 27th @ Seavey center days</li></ul> <p>-Whole person learning MSHA- target audience youth and young adults, open to agencies serving youth and community members.</p> <ul style="list-style-type: none"><li>• <b>Hearing Voices</b><ul style="list-style-type: none"><li>- First week in May- application deadline March 15. Application requires some background reading and commitment to holding the group/ identify org would support</li></ul></li></ul> <p>-Jamie: Who wants to take it on to advertise?</p>		
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	<p><b>-Information/steps needed to proceed:</b></p> <ul style="list-style-type: none"><li>-We would need funding request, and survey of who would be interested in attending</li><li>-We would need to know amount per person (Training is 100 per person)</li><li>-We would just need to know how many people we will send, need to figure out travel/board</li><li>-Take a look at who has expressed interest and getting info to them</li></ul> <p>- Katherine sending out link, Jamie sending contact info to Katherine, Katherine will take the lead on this project.</p>		
Policy and Procedures Discussions (Subcommittee):	<ul style="list-style-type: none"><li>• Holiday: Should committee conduct WET budget review quarterly? Or budget review in March?</li></ul> <p>-Group suggests to have a print out and review budget in March</p> <p>-Would like to have a breakdown of how much is spent on trainings</p>		

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<p>Next Meeting: February 25, 2019 ASOC Building 11533 C Avenue Auburn</p>			
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